



**A visual approach to documenting
and analysing co-operative movements**

Version 0.92

User Guide

Product PR0: Co-opMaps Exploration

UG0A Contents & Guide to the User Guide

UG0B Terms & Conditions of Use

UG0C A Rough Guide to Co-opMaps (PowerPoint Presentation)

UG0D Co-opMaps: Introduction

Co-opMaps: A suite of products supplied exclusively by Principle 5.

www.principle5.coop.

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All Co-opMaps Products: Terms & Conditions of Use

1. These Terms & Conditions are derived directly from the Secondary Rules of the co-operative society **Principle 5 Co-operative Resource Centre**, which is the exclusive supplier of the **Co-opMaps** suite of products. The Secondary Rules are democratically determined by the members of the society.
2. In these Terms & Conditions, "**Principle 5**" means "Principle 5 Co-operative Resource Centre".
3. These Terms & Conditions apply to all Co-opMaps software modules, all sections of the Co-opMaps User Guide, and any associated documents or facilities specifically for use in conjunction with the Co-opMaps suite or with a Co-opMaps product.
4. Co-opMaps products cannot be purchased by anyone. Instead, they may be licensed for use by members of Principle 5, in the following way.
5. Some Co-opMaps products are available for viewing by any person, whether or not she/he is a member. Such products are accessed via links in the public area of www.principle5.coop.
6. **Principle 5** has a range of **member service levels: service level 1, service level 2, service level 3**, and so on. Each level provides the services which are provided at all lower levels, **plus** a further range of products and/or services for that level.
7. Each **service level** has an **ordinary subscription amount**, which is the amount of money payable annually in order to remain a member and to access the products and/or services which are available at that service level. Each service level also has a **solidarity subscription amount**, which is higher than the ordinary amount, but is an entirely voluntary option.
8. A Principle 5 member who pays at least the ordinary subscription for a given service level (or more) is licensed to access and use the products and/or services provided at that level, and all of the products and/or services provided at all lower levels.
9. As long as such person or organisation continues to be paid-up at the required subscription level, they continue to be licensed to use the products and/or services for that level. Where applicable, this license includes the right to retain a copy of the product, in electronic form, for her/his own use, or potential use, and the right to retain one separately stored electronic back-up copy.
10. Member service levels and subscription amounts are specified in Schedule 1 of the Secondary Rules. Where the member is an organisation, Schedule 2 specifies a tariff for the maximum number of instances of Co-opMaps products which may be stored and/or used by persons working within that organisation.
11. Principle 5 may, from time to time, re-arrange and/or re-define its service levels, or change annual subscription amounts, which may result in changes in the right to use a Co-

opMaps product. However, a member who is paid-up in advance at the product's service level remains entitled to use the product until the member ceases to be paid-up.

12. Co-opMaps products are upgraded from time to time, to provide enhancements and/or error corrections, through the issue of new versions. A member who is licensed to use a product **and whose subscription remains paid-up at the product's service level** will be able to access all upgrades **at no further charge**, except to cover any costs of supply (medium and/or delivery).

13. Each upgrade (ie. a change to a new version) of any Co-opMaps product will be made available on (or via) www.principle5.coop.

14. Where an upgrade of a Co-opMaps product becomes available less than 1 month before the member's paid-up period is due to end, Principle 5 may withhold the upgrade from that member pending renewal of the paid-up period.

15. A member who ceases to be paid-up at the service level of a Co-opMaps product immediately loses the right to use the product and loses the right to retain any copy of the product.

16. The right to use a Co-opMaps product is **not transferable** to any other person or organisation. It is against the Secondary Rules for any member of Principle 5 to transfer, pass, lend or sell any copy of a Co-opMaps product or component of a Co-opMaps product to any other person or organisation, whether or not that person or organisation is a member of Principle 5.

17. Principle 5 accepts no liability for any consequence of using a Co-opMaps product.

18. Like all software, Co-opMaps products may contain errors and/or inconsistencies. No form of compensation will be due from Principle 5 for any result of such error or inconsistency. Principle 5 will apply its best endeavours to include corrections in subsequent versions.

19. Principle 5 retains the right to temporarily or permanently withdraw any Co-opMaps product from availability, at any time.

20. These Terms & Conditions of Use are part of Principle 5's Secondary Rules. As such, they may be amended by Principle 5's Board of Directors at any time, but the amendment must be ratified at a General Meeting of Principle 5. In the event of a contradiction between the Secondary Rules and Principle 5's constitution, the constitution prevails.

21. If you do not agree to abide by these Terms & Conditions of Use, you are not entitled to use any Co-opMaps product, regardless of your member services level (if any).